

# AGENDA

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**Meeting:** Schools Forum  
**Place:** Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN  
**Date:** Thursday 28 March 2019  
**Time:** 1.30 pm

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Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

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<b>Membership:</b>	<b>Representing:</b>
Neil Baker	PHF - Primary Headteacher Representative
Aileen Bates	WGA - SEN School Governor Representative
Andy Bridewell	PHF - Primary Headteacher Representative
Mark Cawley	Early Years Representative
Michelle Chilcott	Secondary Academy Representative
Sam Churchill	PHF - Observer
Phil Cook	WASSH - SEN Headteacher Representative
Tracy Cornelius	PHF - Primary Headteacher Representative
Jon Hamp	Special School Academy Representative
John Hawkins	Teaching Association Representative
Mel Jacob	WGA - Primary School Governor Representative
Jen Jones	Wiltshire College (Head of Learning & Skills Development Service)
Lisa Percy	WASSH - Secondary Academy Representative
John Proctor	Early Years Representative (PVI)
Giles Pugh	Salisbury Diocesan Board of Education
Nigel Roper	WASSH - Secondary School Headteacher Representative
Neil Spurdell	Chair of WASSH - Secondary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Lindsay West	PHF - Primary Academy Representative
David Whewell	WGA - Secondary School Governor representative
Catrina Williamson	PHF - Primary Headteacher Representative

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Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

## **PART I**

Items to be considered whilst the meeting is open to the public

1 **Apologies and Changes of Membership**

To note any apologies and changes to the membership of the Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 26*)

To approve as a correct record and sign the minutes of the meeting held on 17 January 2019 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Presentation/Consultation from ISOS**

ISOS have been commissioned to lead on the review of the High Needs Block/SEND provision and will present to the Forum and lead a question and answer session.

6 **Reports from Working Groups**

To note updates from the following working groups:

- Joint meeting of the School Funding and SEN Working Group meeting held on 18 March 2019 (to follow).

7 **Schools Budget Update 2019-20** (*Pages 27 - 34*)

The report of Grant Davis (Schools Strategic Financial Support Manager) outlines the key changes resulting from implementing the schools funding formula for 2019-20.

8 **f40 Questionnaire for Schools** *(Pages 35 - 40)*

The report of Marie Taylor (Interim Head of Finance) shares with Schools Forum the example letter and questionnaire sent by a neighbouring authority which has been shared by the f40 group.

9 **Permanent Exclusions** *(Pages 41 - 48)*

The report of Marie Taylor (Interim Head of Finance) seeks to update Schools' Forum on permanent exclusions during 2018/19 financial year.

10 **New Deficit Procedures**

The Forum will receive a verbal update on the new deficit procedures.

11 **Dedicated Schools Budget - Budget Monitoring 2018-19** *(Pages 49 - 52)*

The report of Marie Taylor (Interim Head of Finance) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2018-19 as at 28 February 2019. Appendix 1 to the report is confidential and will be shared as a Part II item at the meeting.

12 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm:

13 June 2019  
10 October 2019  
5 December 2019.

13 **Urgent Items**

To consider any other items of business, which the Chairman agrees to consider as a matter of urgency.

**PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

14 **Consideration of Exclusion of Press and Public**

To consider whether to exclude the press and public from the meeting for the business specified in Agenda item 15 in accordance with Section 100A (4) of the Local Government Act 1972 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

15 **Dedicated Schools Budget - Budget Monitoring 2018-19** *(Pages 53 - 54)*

The confidential Appendix 1 to the Dedicated Schools Budget – Budget Monitoring Report 2018-19 is attached.